

What is a Team Around the Family (TAF)?

Brief Overview

A Team Around the Family (TAF) meeting should take place when a concern identifies the need for a multi-agency response. It provides the opportunity to discuss how additional needs can be met.

What are the main functions of a TAF?

The main functions are:

- To bring together children, young people, parents and practitioners
- To ensure a coordinated approach is implemented to support the individual or family's needs.
- To ensure parents/carers and children/young people have an equal role in agreeing their goals and the actions needed to meet them
- To ensure that the needs of parents/carers are recognised and that their central role in meeting the needs of the child/young person is acknowledged

The parent/carer and (where appropriate) the child/young person should always attend the meeting.

What happens at a TAF Meeting?

At a TAF Meeting you should:

- Share information
- Identify actions to address needs and build on strengths
- Ensure services are coordinated and do not overlap
- Review progress
- Where appropriate, agree to consult with and/or refer to other services, and invite them to the next TAF meeting
- Identify gaps in support and reflect this in the planning
- The meeting should be as small as practically possible, so that the child/young person and family members do not feel overwhelmed.
- Through discussions at the initial TAF identify an appropriate TAF Co-ordinator
- Members of the TAF are jointly responsible for developing and delivering the package of support including capturing notes on the [Early Help Plan Template](#)
- Each member is responsible for delivering their assigned actions of the action plan. Members are also responsible for keeping each other informed about their progress and any concerns.
- Each member should support the TAF Co-ordinator by keeping them informed, providing information and consultation when required, and attending meetings.
- Members should contribute constructively when attempting to solve problems or resolve difficulties. They should also encourage families to take an equal role in the process and take a solution focussed approach.